CONFERENCE REGISTRATION FORM

REGISTRATION FEES are payable in advance. Complete the form below and submit electronically or mail by post to USAEE Conference Headquarters along with your payment. Conference registration fees may be paid by check (payable to “USAEE” in U.S. dollars and drawn on a U.S. bank), credit card or wire transfer. For wire transfer information e-mail usaee@usaee.org. Hotel and related travel costs are not included in registration fees. Full registration fees include: registration materials, a copy of the online conference proceedings and all conference provided meal functions. Students: all student registrants will be required to complete a form verifying student status and non-employment prior to processing of student registration fees. Visit www.usaee.org/USAEE2014/ to obtain this form. USAEE reserves the right to verify student status. See the conference website for tour information. By the act of registering and attending this IAAE/USAEE conference, I agree that IAAE/USAEE shall acquire the right to use my name, photograph, video recording, and/or audio recording in reporting on the conference in their publications or website, in publicity for future conferences, or in other reasonable manners for the benefit of the Association(s). I further agree to waive any liability on the part of the IAAE/USAEE, and to hold the IAAE/USAEE harmless, for any damages, injury, or loss of benefits that I incur during my travel to or from or attendance at this conference.

METHOD OF PAYMENT

☐ Check (Check payable to USAEE in U.S. dollars and drawn on a U.S. bank)
☐ Credit Card: ☐ Visa ☐ Master Card  (Sorry, we cannot accept any other cards)
Card Number: ___________________________ Exp: ___________________________
CVC2 Code (back of card)
Signature: ___________________________

REGISTRATION INFORMATION

Name ___________________________ First/Given Name for Badge ___________________________ Last Name/Surname ___________________________
Business Title: ___________________________
Company/Organization: ___________________________
Address: ___________________________
City/State/Country: ___________________________ Zip/Postal Code: ___________________________
Telephone: ___________________________ Fax: ___________________________
E-mail: ___________________________
Guest’s Name (for Badge), if any and if paid above ___________________________

TYPE OF REGISTRATION
(check which applies)

☐ Speaker Member (Payment must be received by April 14, 2014) $750.00 $850.00 $950.00 $1050.00
☐ Speaker Non-member (includes membership. Payment must be received by April 14, 2014) $900.00 $1000.00 $1100.00 $1200.00
☐ USAEE/IAEE Members $975.00 $975.00 $1075.00 $1175.00
☐ Non-Members (includes membership) $1125.00 $1125.00 $1225.00 $1325.00
☐ Full-time Students – IAEE Member $475.00 $525.00 $575.00 $625.00
☐ Full-time Students – Non-member (includes membership) $525.00 $575.00 $625.00 $675.00
☐ Spouse (meal/social functions only; no meeting sessions) $425.00 $425.00 $475.00 $525.00

OTHER CONFERENCE ACTIVITIES/EVENTS

☐ General Conference Company Sponsorship $500.00 $500.00 $500.00
☐ General Conference Individual Sponsorship; >$100 and <$499 (write in amount)
☐ Student Support Fund Contribution $100.00 $100.00 $100.00

(all amounts are in U.S. Dollars) ENTER TOTAL PAID:

PLEASE SEND PAYMENT TO:
USAEE Conference Headquarters
28790 Chagrin Blvd., Ste. 350, Cleveland, OH 44122 USA
Phone: 216-464-2785 | Fax: 216-464-2768
E-mail: usaee@usaee.org

CANCELLATIONS/SUBSTITUTIONS
All requests for cancellations or substitutions in regard to conference registration must be received in writing at USAEE Headquarters. Cancellations are allowed if requests are received on or before May 12, 2014 (five weeks before conferences sessions begin), but each is subject to a non-refundable $200.00 administrative fee. Requests for cancellations received after May 12, 2014 will not be honored; and in such cases no refund can be made from the original registration fee, nor is any refund allowed for no-shows. There are no exceptions to this policy. Should you be unable to attend, however, a substitution may be made to transfer your fully paid registration to another member of your organization at any time up to June 15, 2014.

At what hotel will you be staying? (check one)
☐ New Yorker Hotel ☐ Other___________
☐ Check here if you have a disability or special need and may require accommodation to fully participate.

REGISTER ONLINE AT:
http://www.usaee.org/USAEE2014/