

USAEE Dialogue Article Submission Guidelines (Effective 1 December 2015)

The United States Association for Energy Economics publishes "USAEE Dialogue", the official on-line Newsletter of USAEE, each year in January, May and September. It is available for download at <http://dialogue.usaee.org/>.

USAEE Dialogue's mission is to communicate recent research, analyses and case studies on issues of energy economics that are of general interest to the membership. "Case Studies" are specifically meant to provide a platform for non-academic members to share their experiences in projects, studies and interventions of applied energy economics.

Dialogue pro-actively encourages the contribution of articles by members of IAEE from *all* sectors of the energy economics' community – business/consulting, government and academia (including students) – who reside in North America. The Corresponding Author of each article must be a member in good standing of IAEE at the time of the article's publication.

Articles on research and case studies are sought in the following categories:

- Full length papers (2,000 – 4,000 words); and
- Short papers (500 - 1,000 words) including summaries of presentations made at recent USAEE events.

In addition, *Dialogue* welcomes:

- Reports on Chapter Activities, prepared by chapter presidents or their designees (500 – 1,000 words);
- Reports on USAEE Initiatives, prepared by USAEE officers or their designees (500 – 1,000 words); and

All articles and reports are accepted for publication at the Editor's discretion and must conform to USAEE's Mission Statement and Disclaimer (both of which are available for review on the Dialogue web-site). *Articles that promote a proprietary commercial product or service, or those that espouse or promote a specific political agenda will not be accepted for publication.* See "Preparation of Manuscripts for Editorial Consideration" (below) for further information.

Complete drafts (i.e. all text, exhibits and formulae) of Articles or Reports *must* be submitted to the Editor for consideration *no later than*:

November 30 for the **January** issue;
March 31 for the **April** issue; and
July 31 for the **September** issue.

To facilitate the editorial process, prospective authors are kindly requested to submit a non-binding Expression of Interest (EoI) in submitting an Article or Report to the Editor at robertborgstrom2@gmail.com as far in advance as possible of the Deadline for Complete Drafts (see above). The EoI is not meant to be a formal abstract for review; it need only include the author's name and affiliation and the title or subject of the prospective Article or Report. The Editor will respond promptly to each EoI and outline next steps for timely editorial consideration.

Preparation of Manuscripts for Editorial Consideration:

- Word Length:
 - Full-length articles on research or case studies: 2,000 - 4,000 words.
(Authors with significantly longer articles are encouraged to consider submitting them for inclusion in USAEE's working paper series. Please see <http://www.usaee.org/workingpapers.html> for further information.)
 - Short papers on research or case studies, including summaries of papers and presentations made at recent USAEE events: 500 - 1,000 words.
 - Reports on chapter activities and USAEE initiatives: 500 - 1,000 words.
- Submissions must be in MS Word with text single-spaced; the font style is to be Verdana, font size 11.
- The first page should contain the article's title, the name(s), title(s) and affiliation(s) of each author, and the email address of the Corresponding Author to whom all correspondence should be addressed.
- The manuscript should not include an Abstract or Key Words.
- Footnotes should be numbered consecutively with superscript Arabic numerals and placed at end of article.
- All figures, tables and charts should be numbered consecutively throughout the text. Each figure, table, chart or equation must be provided as a *separate* picture file (jpg format). *The maximum image width must be no wider than 580px.* Titling and wording on figures, charts and tables must be 11 point size or larger. – The illustration itself should not be embedded into the draft text, but the proper location for each should be clearly noted therein (e.g. "Insert Exhibit 5 here.").
- A high resolution color portrait image (2:3 aspect ratio) for each author should be submitted as separate "jpg" file. This image will appear with each author's by-line.
- Photographs that illustrate reports on chapter activities and USAEE initiatives should be submitted as separate "jpg" files.
- References should use the author-date citation system and include an alphabetical reference list of all works cited at end of article:
 - Style for Book: Chandler, Alfred (1977). *The Visible Hand*. Cambridge: Belknap Press.
 - Style for Report: Federal Trade Commission, Bureau of Economics (1979). *The Economic Structure and Behavior of the Natural Gas Production Industry*. Staff Report.
 - Style for Journal Article: Henderson, J.S. (1986). "Price Determination Limits in Relation to the Death Spiral." *The Energy Journal* 7(3): 150-200.